



Choosing iTLS as Your Cisco Trusted Learning Partner

Understanding the Cisco Learning Partner Program

Cisco Learning Credits (CLCs) can be acquired as part of the purchase of Cisco products and services or can be purchased at any time through Cisco. These prepaid vouchers are designed to help you access the training needed to fully leverage your Cisco solutions.

Key facts about Cisco Learning Credits:

- » Each CLC is valued at **\$100**.
- » Credits **expire one year** from the date of issue—use them before they're lost!
- » CLCs **cannot be resold**.
- » All Cisco courses delivered by iTLS are **CLC-eligible**.
- » Within your organization, CLCs are managed by a **Team Captain**, who must approve their use.

The Role of the Team Captain

Team Captains are essential to the success of the CLC program, they:

- » Manage and allocate CLCs within the organization.
- » Approve transactions and ensure credits are used effectively.
- » Designate a **Trusted Learning Partner**—such as iTLS—through the Cisco platform.

By selecting iTLS, you gain a partner committed to maximizing the value of your CLCs and equipping your teams with the skills they need to thrive.

Why iTLS?

As a **Cisco Platinum Learning Partner**, iTLS offers:

- » Customized training programs tailored to your business needs.
- » Proactive monitoring of your CLCs and expiration dates to prevent unused credits.
- » World-class Cisco training to keep your teams ahead of the curve.
- » As Cisco's Global Value Exchange (CLC) Learning Partner of the Year we are recognised experts in the management and usage of CLCs.

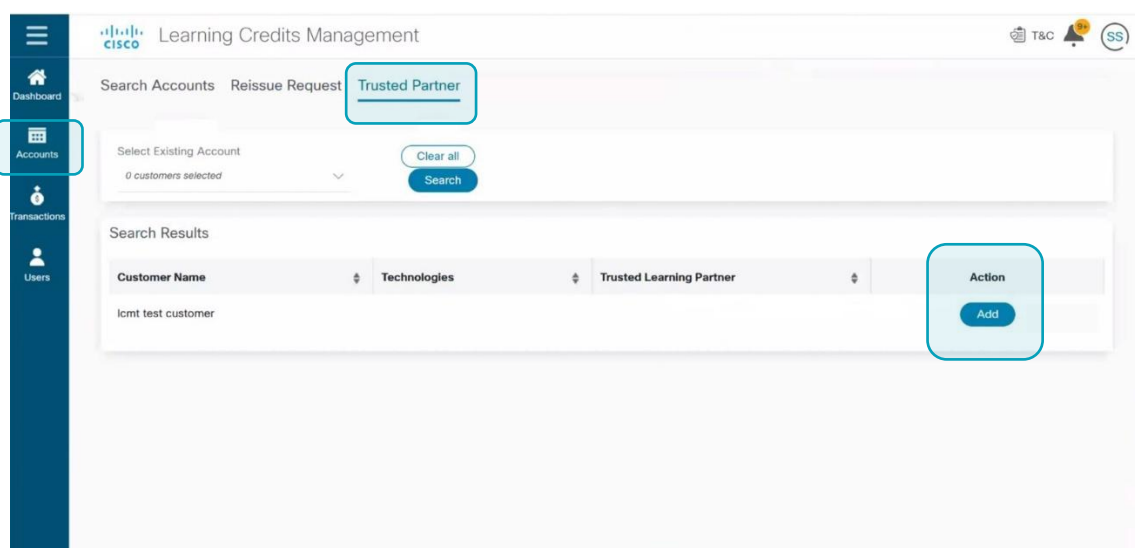
Important Notes on the process below:

- Any changes require acceptance of the Terms & Conditions.
- You can add iTLS as an additional Trusted Learning Partner even if you already have another provider selected.

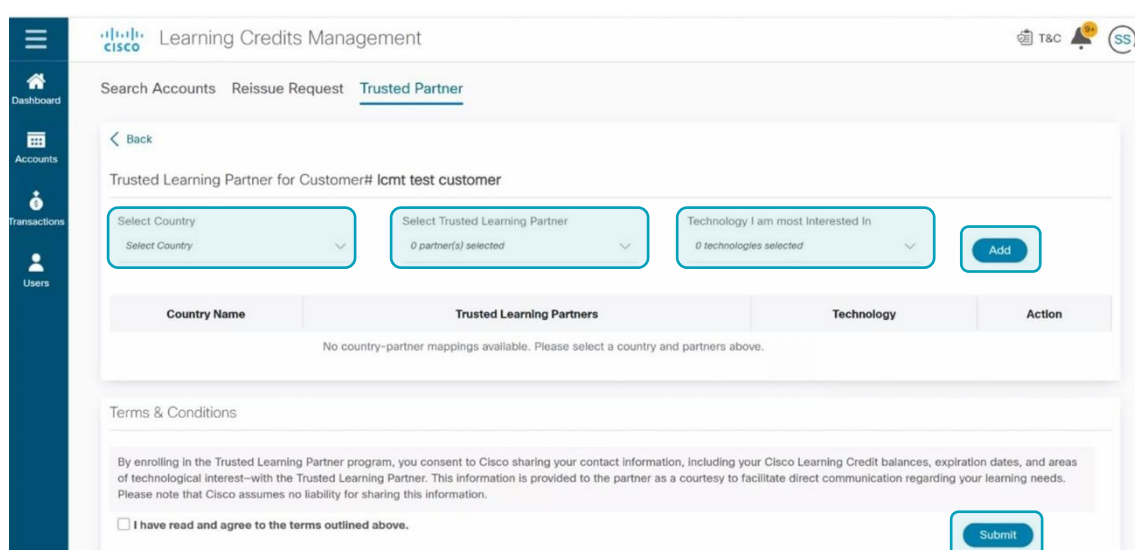
How to Select iTLS as Your Trusted Learning Partner

Follow these simple steps:

1. Once the Team Captain has logged into the *Learning Credits Management Tool*, navigate to the “**Accounts**” icon and open the **Trusted Partner** tab.
2. Click “**Add**” under **Action**.



3. Complete the following:
 - » Select your **country**.
 - » Choose **iTLS** as your Trusted Learning Partner.
 - » Pick the **technologies** relevant to your organization.



4. Click “**Add**”, accept the **Terms & Conditions**, and hit **Submit**.
You’ll receive an on-screen confirmation and an email verifying your selection. Both your Cisco Account Manager and iTLS will also receive a nomination confirmation email, iTLS will then get in contact.